Halfway Nursery Infant School

Protocol for Governor Visits Policy

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Date Policy accepted:	
Date of Next Review:	November 2022
Signed (Headteacher)	
Signed (Chair of Governors)	
Minute Number	

HALFWAY NURSERY INFANT SCHOOL

PROTOCOL FOR GOVERNORS' VISITS TO SCHOOL

1. The aims of the visiting Governor programme at Halfway Nursery Infant School are:

   - to enable governors to develop a greater understanding of the way the
   - school operates
   - to enable governors to become better informed about the school
   - to build up good relationships between governors and staff and pupils
   - to contribute to the Governing Body's monitoring role.

2. Visits must be arranged in consultation with the Head teacher and staff.

3. All visits will be part of a planned programme and link to School Improvement Plan priorities, and the purpose and scope of each visit will be agreed in advance.

4. Each visit will start with a meeting with the Head teacher to ensure any last minute changes to the arrangements are discussed. The Head teacher is free to change the arrangements if necessary, including postponing the visit.

5. Any issues arising from the visit will be discussed with the Head teacher in the first instance. The Head teacher will ensure time is available for a brief meeting with the visiting governor at the end of the visit.

6. The school will provide visiting governors with relevant information before the visit.

7. The Head teacher and teachers will promote governor visits as valuable and positive. The children will be informed of who the visitor is, and what they are expected to do.

8. Reporting of the visit to the Governing Body will be in accordance with agreed protocols. The content of any written report will be checked with the Head teacher before it is circulated.

9. Reports should not contain evaluative or judgemental comments about the quality of teaching and learning.